

Instructors: How to Use This Package

The Renewable Fuels Association and TRANSCAER® have included several tools to help you present this material in a credible, dynamic, and consistent manner. These include:

- Complete PowerPoint presentations for the eight training blocks
- Instructor notes embedded into each presentation
- Participant guides and instructor manuals
- A few extras we've thrown in!

We have utilized a team of experts from various industries to carefully design and develop this training package to promote safety and the proper response to ethanol incidents. While the materials are intended to be used as a cohesive package, we recognize that there may be local issues or unique circumstances that might warrant changes. *We do not endorse or support variations* to the videos or PowerPoint presentations unless prior review and approval have been obtained by the Renewable Fuels Association and TRANSCAER®.

We recognize and value the experiences and knowledge you bring to the table. Naturally, we do not expect you to read the instructor notes verbatim and we certainly don't want "death by PowerPoint!" However, to deliver cohesive and consistent messaging, we ask that you *refrain from injecting opinions or advice* as they may run counter to the training set forth by our instructional design team.

As a lead field instructor, we highly recommend you prepare for your presentation by becoming familiar with the *entire* program. There may be elements in other sections that overlap or complement your session, so being aware of how your content fits into the entire training package will be the most effective approach.

We have received very positive feedback on this training package and are confident in its ability to guide you, your team, and your community. Please do not hesitate to contact us should you have any questions. Good luck and be safe! www.Safety@EthanolRFA.org

